



Astbury and Moreton Neighbourhood Plan

Meeting held at The Horseshoe Inn

18th. March 2014

Present: John Carter, Nick Sharman, Sandie Boynton, Phill Critchlow, Judith Critchlow, Don Muir

Apologies: Ken Norman

The previous minutes were reviewed and agreed.

1. Designation of Plan Area— JC confirmed that an email has now been received from Cheshire East stating that the Designated Plan Area is now legally in place. John Carter agreed to thank Tom Evans and Councillor Brown for their agreement to the Neighbourhood Plan.. Formal notices are to be posted on the Parish Notice boards and on the website.

2. Parish Questionnaire— A total of ninety replies have now been received and the data has been updated with the latest results. It was agreed that Andrew Rutherford should be approached to ascertain if he can provide a geographical breakdown of the households responding to the questionnaire so we can be sure we have a spread of responses across the Parishes.

3. Roles and Functions — NS, DM and KN reported that they had held a meeting at which they reviewed the key roles and the functions that are required to move the plan forward to the next level for publication to potential volunteers. It is necessary to create a "Tree Structure" of the governance and roles. Astbury & Moreton Parish Council will need to approve and adopt the tree structure once it is in place.

A&M Parish Council

Governance Board (a group of Councillors who will oversee the project on behalf of the Parish Council). They can co-opt other residents or stakeholders)

Neighbourhood Planning Team (There are two main roles—Project Manager who will form sub groups & Compliance and Conformity)

4. Nick Sharman is currently working on the Parish Council website and the intention is that the Neighbourhood Plan will also have a web presence possibly using Wordpress software.

5. It was agreed that we should use a standard format for meeting agendas.

6. It was reported that the Parish Council is in the process of signing the Public Sector Mapping Agreement.

7. It was agreed that we need to look at the Vision and Objectives as to how we want the parishes to look. Reference will be made to the results of the questionnaire. SB agreed to look at some completed Plans .

8. Next meeting—22nd. April at The Horseshoe Inn 7.30pm

9. Meeting closed at 8.45 pm.

Distribution—by email to all members.