

## **NEWBOLD ASTBURY CUM MORETON PARISH COUNCIL**

Minutes of the Annual Parish Council meeting held on Tuesday 14<sup>th</sup> May 2019 at Astbury Primary School.

### **Part 1**

#### **49/19 Election of Chairman 2019/20**

**Resolved** Cllr J Carter would act as Chairman for the ensuing year.  
The Acceptance of Office was signed.

#### **50/19 Acceptance of Office**

**Resolved** Cllr R Sutton would sign the acceptance of office before the next meeting.

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#### **Present**

Councillor J Carter Chairman  
Councillor A Banks,  
Councillor N Barton,  
Councillor P Cliff,  
Councillor J Critchlow, Vice Chairman  
Councillor P Critchlow,  
Councillor B Jelf  
Councillor C Kennerly,  
Councillor R Lomas,  
Councillor N Plant,  
Councillor N Sharman,  
Councillor L Wardlaw, Cheshire East  
Ms J Mason - Clerk.

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#### **Declaration of Interest**

Cllr J Carter - CCTV, Cllr N Sharman – CCTV and payments, Cllr C Kennerly – payments, Cllr P Cliff – 19/1855C.

#### **Public Forum**

Nil

#### **51/19 Apologies**

Councillor R Sutton due to ill health and Councillor S A Banks due to holidays.

#### **52/19 Minutes**

Cllr P Cliff proposed the next meeting date was incorrect.

**Resolved** the minutes from 13<sup>th</sup> March were accepted and signed as a true and accurate record.

#### **53/19 Register of Interests Forms**

The Clerk circulated the hard copies for completion and reminded members the electronic copy was required by the 3<sup>rd</sup> June by the Monitoring Officer and the website administrator.

#### **54/19 Election of Vice Chairman 2019/20**

**Resolved** Cllr J Critchlow would be Vice Chairman for the ensuing year.  
The Acceptance of Office was signed.

#### **55/19 Code of Conduct**

The Clerk and Cllr A Banks briefly explained the new Code of Conduct which had been adopted by Cheshire East Council. There were courses being held by CHALC to explain in more detail.

**Resolved** the New Code of Conduct was adopted by the Parish Council.

#### **56/19 Standing Orders**

**Resolved** the Standing Orders were adopted by full Council

#### **57/19 Financial Regulations**

**Resolved** the Financial Regulations were adopted by full Council.

#### **58/19 To adopt the General Power of Competence**

The Council continues to meet the requirement to exercise the General Power of Competence and no longer needs to use s137 as a power to spend on certain items.

**Resolved** the Council adopted the General Power of Competence.

#### **59/19 Councillor Responsibilities**

**Resolved** the following responsibilities were agreed by full Council.

- Village Hall Representative – Cllr N Barton
- May Day representative – Cllr R Lomas
- Sibelco representative – Cllr J Carter
- Newsletter – Cllr P Critchlow & Cllr J Critchlow
- Personnel x 2 – Cllr J Carter and Cllr S A Banks
- Community Assets – Cllr R Sutton
- Highways x 3 – Cllr N Sharman, Cllr C Kennerly and Cllr J Carter
- Local Council Award Scheme - Cllr J Critchlow
- Finance & Audit Compliance - Cllr N Plant
- Police – Cllr N Barton
- Church – Cllr J Carter
- CHALC – Cllr B Jelf
- Neighbourhood Plan – Cllr J Carter, Cllr N Sharman, Cllr J Critchlow & Cllr P Critchlow
- Planning - Cllr R Sutton, Cllr A Banks, Cllr P Cliff, Cllr S A Banks and Cllr J Carter
- Business Plan Delivery – Cllr J Carter
- GDPR – Cllr A Banks

#### **60/19 Annual Parish Meeting**

The members discussed the meeting and the feedback.

It was agreed that the good weather and the football had probably influenced the turn out. It was agreed it would be better advertised next year.

#### **Audit and Local Councils in England 2018/19**

##### **61/19 Internal Audit**

The Internal Audit had been circulated to all members. The comments were accepted and the referral to the HMRC contributions acknowledged as the PC understood due procedure was being followed as the salary payments were carried out by Cranage Parish Council

**Resolved** the internal audit was accepted by full council.

##### **62/19 Section 1 Annual Governance statement section 2018/19 of the AGAR**

**Resolved** the Council accepted the report and it was signed by the Chairman and Clerk /RFO.

##### **63/18 Section 2 – Accounting Statements 2018/19**

**Resolved** the Council accepted the statements and the Chairman sign to confirm approval.

**64/19 Public Inspection period (Notice of public rights) from Monday 17<sup>th</sup> June to Friday 26<sup>th</sup> July 2019 inclusive.**

**Resolved** All information will be posted on the website and the noticeboards on the above dates.

**65/19 Grant Funding – Community Clean Up**

Cllr R Bailey had nominated the Parish Council for the Community Clean up - Grant funding this had been successful and £538.00 had been received.

The monies had to be spent within a three-month period.

**Resolved** the Parish Council would spend the monies on painting the Cheshire Railings on the Wharf Lane / New Road junction.

**Resolved** the clerk would obtain three tenders for the works.

**66/16 War Memorial**

Cllr JC was following the actions currently being taken by Congleton Town Council and their War Memorial. He asked to gain some more advise before proposing actions on Astbury's War Memorial.

**67/16 Planning Applications**

- 19/1885C Oakleigh, Childs Lane, Brownlow Cheshire CW12 4TG – Variation of condition 2 on application 16/5511C.  
**Resolved** Objection
- 19/1801C The Old Stables, Newcastle Road, Astbury CW12 4SE – Ground Floor lounge extension and entrance canopy to dwelling.  
**Resolved** No Objection
- 19/1695C 2 Roe Park, Mow Cop ST7 3PW- demolish existing detached double garage & rear extension over footprint of existing sunroom with small single storey extension to existing kitchen area. Replace render wall finishes with new matching facing brickwork.  
**Resolved** No Objection

18/1427C Land at Bonneyfield Cottage, Mow Lane, Astbury CW12 3NH – Noted Refused

Weldhouse Farm

There was still activity on the site that seemed not to be compliant with the approved certificate. The site was not accommodating caravans/motor homes for holidays.

**Resolved** the Clerk would report the issues to the Planning Enforcement Officer again.

**Resolved** the Clerk would write to the Caravan and Camping Institution that the activities were being carried out against the certificate's approval.

18/4001C The Long Barn Sandbach Road Wallhill lane CW12 4TE – to note the appeal APP/R0660/W/19/3224915

Full Council to note the appeal.

*Cllr P Cliff left the meeting 9.10pm*

**68/19 Highways**

Wallhill Lane

The residents had requested a closure of the lane as a possible mitigation measure. It was now due to be considered by planning and the emergency services to see if it was a permissible. There were concerns that the traffic monitors still had not been installed and the

school holidays were scheduled for May and the closure of Sandy Lane from the 28<sup>th</sup> May would distort these figures.

**Resolved** Cllr L Wardlaw would ask for an explanation on the situation.

#### CCTV on the Village Green

The clerk had sent out 18 letters to the residents around the Village Green and received four responses in favour. There had been one concern from the Annual Parish Meeting.

**Resolved** the Clerk would now clarify the details required under the GDPR Regulations.

#### Cheshire Railings

The landowner on the A34 wished to paint the railings himself. The Parish Council would now paint the railings on New Road.

#### Congleton Link Road

There had been a meeting on 10<sup>th</sup> May with the Clerk. The GRAHAM newsletter had been circulated.

### **69/19 Accounts**

To note the balance of the accounts - £10,508.68

#### Payments

- *Cheque no 682* - £30.00 Mr G Roberts (Internal Auditor)
- *Cheque no 676* - £1,518.10 Cranage Parish Council (inc £115.87 HMRC)
- *Cheque no 681* - £110.00 Horseshoe Inn (refreshments at Annual Parish meeting)
- *Cheque no 680*- £40.00 Mr N Sharman (website)
- *Cheque no 675* - £482.93 Crewe Colour Printers Ltd
- *Cheque no 679* - £216.36 CHALC
- *Cheque no 678*- £20.00 CCA
- *Cheque no 677*- £109.34 Ms J Mason expenses (Jan to March)
- *Cheque no 683* - £50.00 Mr P Critchlow (expenses)

**Resolved** the above payments be approved and signed for as above

#### Receipts

- £538.00 Central Governments Community Clean Up - Grant funding
- £7,500.00 Precept CE

#### Donations

**Resolved** – *Cheque no 675* - £50.00 would be donated to the Cheshire Villages Great War Society.

**Resolved** – *Cheque no 684* - £25.00 Astbury May Day (raffle prize) Smithies Nurseries voucher

**Resolved** -*Cheque no 684* - £50.00 Cllr R Bailey (retirement gift) Smithies Nurseries voucher.

#### RBS Banking arrangements

The RBS were offering a reward credit of £1,000 to leave the business account and have an alternative bank account they recommend with an alternative bank. The Clerk had enquired in the Natwest branch due the closure of RBS and the criteria were still the same as the account was a charity.

**Resolved** It was agreed that the Cllr N Plant and Cllr P Cliff would make enquires and report back at the next meeting.

### **70/19 Cheshire East**

**Resolved** to suspend the Standing Orders to accept a report from the Ward Councillor L Wardlaw.

The Chairman congratulated Cllr LW for retaining her seat in the elections. Cllr LW reported that the elections had resulted massive changes within the Council – 34 Conservatives, 25 Labour, 19 Independent and 4 Liberal seats. The Independents had decided to join that day,

with the Labour party so they would now have the overall majority as opposed to the Conservatives.

The Annual Meeting was on the 22<sup>nd</sup> May where there would be more decisions taken by full Council.

### **71/19 Clerks Report**

#### May Day

Cllr RL gave an update.

#### Fence Lane resident communication

The report submitted to Cllr SAB was discussed.

#### *Lorries along Fence Lane*

Agenda next meeting

*Anti - social behaviour at the Stables and no action taken since Planning Inspectors decision*

Cllr L Wardlaw and the Clerk will contact the officer at Cheshire East Planning

*Activities at Mill House Farm, Watery Lane.*

PCSO to be contacted.

#### Daffodils for Ackers crossing

**Resolved** daffodils would be purchased in August/September for Ackers crossing.

The documents had been deposited.

#### Black Book

The Rector was very pleased to support operation London Bridge.

#### August meeting

Due to the Clerk's holidays it was agreed the August meeting would be moved to the 21<sup>st</sup> August from the 14<sup>th</sup> August.

### **72/19 Chairman and Members Report**

The Clerk was requested to write a letter of thanks to Cllr P Stanway.

### **PART 2**

**Resolved;** "That in accordance with the public bodies (Admission to meetings) Act 1960 as extended by the Local Government Act 1972 section 100 the press and public be excluded from the meeting for discussion of the under mentioned item on the grounds that the publication of the matter would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted"

### **73/19 Common Land at Brownlow**

No actions had been taken - agenda for June.

**74/18 The next meeting would be the on 12<sup>th</sup> June 2019 at 7.30pm in Astbury Village Hall**

**Meeting closed at 9.55 pm**