



## Astbury and Moreton Neighbourhood Plan

Meeting held at The Horseshoe Inn

20th. May 2014

**Present:** John Carter (JC), Nick Sharman, (NS) Sandie Boynton (SB), Phill Critchlow, (PC) Judith Critchlow (AJC), Andrew Rutherford (AR)

**Apologies:** none

The previous minutes were reviewed and agreed.

**1.** JC advised the meeting that Rhoda Bailey our Cheshire East Councillor had advised the Parish Council that the house allocation for rural parishes has been reduced to 800 new dwellings across Cheshire East.

**2.** Confirmation of the Designated Plan Area is now on the Parish Council website (?) and PC confirmed that Jane Cliff is producing laminated copies for all four Parish notice boards.

**3. Funding.** JC advised that The Sandy Lane Action Group (SLAG) have some funds remaining. Somerford are currently fighting the "Triangle" development and have made an approach for some of these funds to be returned to

assist their struggle. It is thought that the money should be returned to the donors. The matter is to be referred to the Parish Council.

JC and NS have looked at the issue of funding and our eligibility to apply for Government funding. This is not entirely clear and it was agreed that they would continue reviewing processes etc. JC will contact Tom Evans (Cheshire East) regarding funding. Cheshire East receive an allocation of funds when the plan is registered and also have to contribute towards the costs of the process. JC also confirmed again that is an allocation of funds set aside in Parish Funds to support the Neighbourhood Plan.

**4. Roles and Functions** — Don Muir who was not in attendance is to be asked to provide a breakdown of the skills required at each level of the "Tree Structure". This confirms the Parish Council as being in overall control of the N.P It was agreed that an approach should be made to Brereton or another Neighbourhood Plan area to ascertain exactly what skills were required to progress the Plan as we still need to formalise a framework. SB agreed to speak with DM to see if an approach can be made to Brereton.

It was agreed that having achieved the current position with the Plan Area having been designated we now need to move forward and to do this we need a Project Manager. It was agreed that an approach should be made to the Parishioners via the next newsletter. JC was to be the point of contact for anyone interested in providing assistance. We will also need someone with appropriate financial skills to drive the funding application and oversee the finances of the Plan.

It was agreed that an acknowledgement of the offers of assistance made by Parishioners previously should be included in the next Newsletter. AR confirmed that we hold a list of parishioners who have offered to help but we do not know at what level they would be able to help.

**4 Website** — .N.S. advised that the Parish Council website is now up and running. Due to time constraints he was not able to complete the work to enable this to be used by the NP Team. He will continue working on this and once completed he will bring a laptop to a future Neighbourhood Plan meeting to demonstrate how the website will be available to the NP team. There is to be a members area so items can be posted. This will use WordPress and there will be access at different levels.

**5. The Public Sector Mapping Agreement** has now been signed. CHALC are running a Digital Mapping Course. NS will contact the Parish Clerk for more information as this will be useful.

**6. Meeting Agendas/ minutes etc** — Format, - no progress with this aspect as Don Muir was not at the meeting. It was discussed that we should move to a more formal structure for meetings with a request that if any members of the NP Team are unable to attend meetings they should make their apologies in advance of the next meeting. Agreed that copies of Minutes should be forwarded to the Parish Clerk.

**7. Review of other Plans**—SB confirmed that Tattenhall have completed their Neighbourhood Plan. She is continuing with the review of other Plans.

Date of Next Meeting—26th. June at 7.30pm The Horseshoe Inn.

AOB.

The meeting closed at 8.40 pm.

Distribution—by email to all members. (including Parish Clerk)