

# Notes from meeting held on 15th October 2013 at The Horseshoe Inn

## ***Present.***

Phil Crithlow  
Judith Critchlow  
John Carter  
Ken Norman  
Sandie Boynton  
Frank Woodall  
Nick Sharman

## **Apologies.**

Don Muir  
Andrew Rutherford

## **1. CEC Amended Parish Plan Boundary**

John Carter outlined the situation as it stands at the present.  
JC and DM to arrange meeting with Tom Evans at CEC (now confirmed for Tuesday 29th October 2013 at 2.30pm at Cheshire East Offices, Sandbach).

## **Open Morning 9th November.**

Sandie & Ken presented the work they have done to date. A revised Task List 1 (version 2) is attached. The tasks allocated on the list are critical to the success of the Open Morning. If anyone is unable to complete the task(s) they are allotted by the deadline shown, please contact Sandie without delay.

John indicated access to the Village Hall would be available during the evening of Friday 8th for set up purposes.

JC will arrange inclusion of NP meeting notification in November Church Parish Magazine issued end of October (done 24/10/13) Agreed "Moreton" to be included in display material at Meeting on 9th, ie "Astbury & Moreton Neighbourhood Plan"

Nick S will prepare ID cards - please forward passport size photograph to NS a.s.a.p

PC to provide extra copies of A4 Notice of 9th Open Day to JC for posting in local Hostelrys etc.

## **Draft 'Communications Strategy Statement'**

This previously circulated draft document was approved by the team and now requires a reference number and incorporation with other core documents.

## **Document Storage**

Nick and Frank agreed to investigate an easily accessible digital repository for all documents.. Meanwhile John will hold all 'core documents' in a hard copy file.

**Date of Next Group Meeting.**

**Tuesday 19th November @ 19.30 Horseshoe Inn**

**Distribution.**

by email to all group members

**Attachments.**

**Version2 of Open Day Task List.**

**Approved Communications Statement (requires ref number)**